

AGENDA

Project Meeting in Italy.

Project: „Universal model of Professional course for New age child carers for women aged 50-64 years“.

Date: 19th and 20th of June 2018

Location: **Cooperativa Sociale Cooss Marche Onlus S.c.p.a**
Via Saffi n.4 60121 Ancona, Italy

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Meeting Objectives:

1. Summarize the project's goals, results and activities;
2. Presentation of the evaluation of the course model and the self-assessment questionnaire and establishing of the final version of the model;
3. Discuss on the benefits of the participation in the course;
4. Present the brochure Table of contents and the materials;
5. Create the draft of the Sustainability Plan for the project;
6. Discuss on the Final Report, impact indicator and results;
7. Organizational issues;

Tuesday, 19th of June

09:00 – 09:20	Meeting Opening <ul style="list-style-type: none">✓ Official welcome✓ Review meeting objectives and the agenda
09:20 – 09:40	Project review <ul style="list-style-type: none">✓ Review of project schedule✓ Summary of the project results and activities
09:40 – 11:10	Presentations of the partnership organizations – /15 min. each partner/ Results of the course model evaluation and the self – assessment questionnaire ; <ul style="list-style-type: none">✓ Bimec Ltd✓ COOSS✓ M'am'aloca✓ ProActive Ireland✓ The Government Office for Bekes County✓ VLO
11:10 – 11:30	Coffee break
11:30 – 12:30	Discussion: the final version of the course model and the summary for the self-assessment test
12:30 – 13:00	Discussion: on the benefits for attendees of course and work activities;
13:00 – 15:00	Lunch
15:00 – 16:00	Presentations of the brochure's draft table of content and created content, Discussion on the format and the brochure design project;
16:00 – 16:30	Summing up the day, closing activities
20:00	Dinner

Wednesday, 20th of June

9:00– 09:10	Meeting Opening
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9:10 – 10:00	Presentation of the Sustainability Plan from the application form; Discussion on the draft version of the Plan;
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10:00 – 11:00	Discussion on the project indicator's: <ul style="list-style-type: none">✓ Outputs and outcomes indicators;✓ Impact on the staff✓ Impact on the institution✓ Impact on the target group✓ Impact of the project at the local/regional/European level
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11:00 – 11:15	Coffee break
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11:15 – 12:00	Presentation of the Dissemination Plan; Dissemination activities in each country – summary /5 min each partner/ Discussion on the final dissemination activities, events;
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12:00 – 12:30	Discussion: Reports in the project <ul style="list-style-type: none">✓ Final project evaluation✓ Reports from dissemination activities✓ Financial reports
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12:00 – 12:30	Discussion on questions for the Final Report to the NA
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13:00 – 13:30	Summing up the day, closing activities <ul style="list-style-type: none">✓ Organizational issues✓ Meeting evaluation
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13:30 – 15:00	Lunch
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Afternoon	Free time activities
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COOSS proposal: tour in Ancona, with English guide, to visit the most important cultural sites and monuments
